



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	BARPETA GIRLS' COLLEGE, BARPETA
Name of the head of the Institution	Abdul Jabbar Ali Ahmed
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03665235800
Mobile no.	9954398969
Registered Email	barpetagirlscollege.barpeta@gmail.com
Alternate Email	bgc.barpeta@gmail.com
Address	Krishna Nagar, Kalayahati, Barpeta - 781301
City/Town	Barpeta
State/UT	Assam
Pincode	781301

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Women</b>
Location	<b>Urban</b>
Financial Status	<b>state</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Ikbal Hussain Khan</b>
Phone no/Alternate Phone no.	<b>03665235800</b>
Mobile no.	<b>9954184964</b>
Registered Email	<b>barpetagirlscollege.barpeta@gmail.com</b>
Alternate Email	<b>iqacbgc1978@gmail.com</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.barpetagirlscollege.in/upload/aqar/1657779775.pdf">http://www.barpetagirlscollege.in/upload/aqar/1657779775.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.barpetagirlscollege.in/upload/acalendar/Academic%20Calendar%202019-20.pdf">http://www.barpetagirlscollege.in/upload/acalendar/Academic%20Calendar%202019-20.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>1</b>	<b>C</b>	<b>58</b>	<b>2004</b>	<b>28-Feb-2004</b>	<b>27-Feb-2010</b>
<b>2</b>	<b>B</b>	<b>2.22</b>	<b>2016</b>	<b>05-Nov-2016</b>	<b>04-Nov-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>22-Jun-2004</b>
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Discussion on academic improvement planning	23-Jan-2020 1	18
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
<b>10. Number of IQAC meetings held during the year :</b>	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The IQAC monitored the academic progress of students.

The IQAC proposed the augmentation of the online admission process.

The IQAC monitored preparation of the academic calendar along with the prospectus of the college.

The IQAC suggested initiation of proper measures for increasing the number of students.

The IQAC monitored the effective implementation of the CBCS course in the college.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Improvement of sports facilities and use of the incomplete indoor stadium	An agreement was made with Barpeta Badminton Academy, allowing them to use the incomplete indoor stadium for training in badminton.
Construction of digital classroom and digital library	The construction of the digital classroom and digital library started this year.
Construction of Students' Day Home	On account of the lack of fund, this plan could not be implemented.
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

29-Jul-2020

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In respect of the curriculum delivery, the college follows an academic calendar which is strictly in accordance with the academic calendar prescribed the affiliating university, i.e. Gauhati University. The curriculum delivery, besides all other activities of the college, is done as per the academic calendar. The classes are conducted according to a general routine covering all the classes and all the departments. The Heads of each of the department distribute the course content among the faculty members of the particular department. The classes are also allotted to them by the Head according to the general routine and the course content allotted. The Internal Quality Assurance

Cell cooperates with each department in respect of smooth conduct of the programmes scheduled by each department. An Academic Improvement Committee is constituted to look after the matters related to effective implementation of the curriculum delivery as well as the other academic matters. The faculty members have regular discussion with the students to know about their progress in study, and if some students are found to be lagging behind, then special measures are taken to help them. Attendance of the students in each class is taken regularly with the dates, so that the number of classes held can be assessed along with the regularity of the students' attendance.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	Nil	Nil	Nil	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	0	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Undergraduate in Arts	01/08/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nil	Nil
No file uploaded.		

#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
No file uploaded.		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil

Parents	Nil
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college followed its own mechanism of obtaining feedbacks from the students. For this purpose, a questionnaire was prepared giving the students scope for ventilating their views on various aspects of the college. The questionnaire was given to fifty of students randomly and the views offered by them in the questionnaire were then analyzed. It was taken into account what the students felt they needed, Accordingly actions were taken so that the students requirements could be fulfilled.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Undergraduate in Arts	600	386	386
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	386	0	18	0	18

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	0	5	0	0	0
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has adopted a mentoring system for betterment of the students. In this respect, the departments take particular initiatives. The departments divide their students in certain groups and each group is given mentoring by one particular teacher of that department. The outcomes of the interactions between the mentors and the students are then analyzed in the departments and if the department feels that some particular actions are required, they take the required measures. The mentors give particular emphasis on the individual requirements of each student so far as the academic improvement is concerned.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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386	18	1:21
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## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
18	18	0	0	7

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nill	Nill	00
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UA	6th	20/05/2019	10/07/2019
BCom	UC	6TH	20/05/2019	10/07/2019
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### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college gives special emphasis on improving continuous internal evaluation system. The college held the sessional examinations as per the guidelines of the affiliating university Gauhati University. But, besides the sessional examinations, the college also adopted various other methods for internal evaluation of the students at a regular basis. The students improvements are regularly checked through continuous internal evaluation process, in which individual teachers or the departments organize sudden tests, both written and verbal, so that the continuity in the progress of the study of the students can be assessed.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares its own academic calendar. The academic calendar of the college is at par with the academic calendar prescribed by Gauhati University to which the college is affiliated, though the college includes its own programmes in it without hampering the spirit of the university prescribed academic calendar. The college fully adheres to the Academic Calendar in respect of the conduct of examinations, particularly the sessional examinations, because the final examinations are held according to the schedule announced by Gauhati University. In matters of other important activities also the college follows the Academic Calendar.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the

institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

**2.6.2 – Pass percentage of students**

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UA	BA	Undergraduate in Arts	92	74	74.95
UC	BCom	Undergraduate in Commerce	5	5	100

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**2.7 – Student Satisfaction Survey**

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

**CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

**3.1 – Resource Mobilization for Research**

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	Nill	Nill	0

No file uploaded.

**3.2 – Innovation Ecosystem**

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
00		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
00	Nill	Nill	Nill	Nill

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	Nill	Nill	Nill	Nill	Nill

No file uploaded.

**3.3 – Research Publications and Awards**

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International



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### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	00	Nil	Nil

No file uploaded.

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Assamese	3

No file uploaded.

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	Nil	Nil

No file uploaded.

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	0	Nil	Nil

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	0	2	0	0
Attended/Seminars/Workshops	0	0	2	Nil

No file uploaded.

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Environmental	NSS	2	45

Awareness

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Legal Awareness about Women Related Issues	IQAC	Lecture on legal matters related to the issues of women	2	70
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	00	Nil	Nil
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	00	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	00	Nil
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
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5000000	5000000
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#### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

#### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2015

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	5550	625000	350	120000	5900
Reference Books	8200	1525000	175	60000	8375	1585000
No file uploaded.						

#### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	Null	Null	Null
No file uploaded.			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	11	1	1	1	1	2	8	30	0
Added	0	0	0	0	0	0	0	0	0
Total	11	1	1	1	1	2	8	30	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Null

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
100000	50000	100000	120000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

No Data Entered/Not Applicable !!!

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Minority Scholarship	5	25000
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
00	Nil	Nil	Nil
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Training on Bank PO Exam.	0	15	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	2

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	2	UG	Assamese	Gauhati University	MA
2019	2	UG	Political Science	Krishnaguru Adhyatmik Vidyalyaya	MA
2019	2	UG	Education	Bajali College	MA
2019	1	UG	Assamese	M.C. College	MA
2019	3	UG	Education	Barpeta B.Ed. College	B.Ed.
2019	2	UG	Political Science	Barpeta Law College	L.L.B.
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports competition	Institutional level	10
Cultural competition	Institutional level	13
Literary competition	Institutional level	8
No file uploaded.		

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

There is a Students Union in the college, in which all the bona fide students are members. The office bearers of the Students Union are elected by the members through election conducted according to the guidelines of the Supreme Court of India. The Students Union organizes various co-curricular and extra curricular activities apart from the Freshers Social and the College Week. They also cooperate the college authority in various activities organized in the college, such as International Womens Day, World Environment Day and various activities organized by the NSS unit. Students are also members in various committees and cells constituted in the college. For example, there are student members in the IQAC, Grievance Redressal Committee, Internal Complaint Committee, Anti Ragging Committee.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

56

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Committee system --The college has practices that reflect the spirit of decentralization and participative management and the last year was also no exception. One of the such practices was the committee system. The college authority set up various committees that included members from the staff (teaching/non-teaching) and sometimes, from the students also. These committees were set up to carry out and look after various activities of the college, such as admission, examinations, co-curricular and extra-curricular activities besides various non-academic works. The committees were empowered to take decisions of their own in the respective issues they were entrusted with, and the authority took their decisions quite seriously. 2. Another practice of decentralization and participative management that the college followed was holding regular staff meetings. Particular issues were discussed in the staff meetings, in which the members present could express their opinions and suggestions. Those opinions and suggestions were taken into account by the authority while framing plans and policies for the college. This gave all the members of the staff (both teaching and non-teaching) a sense of belonging to the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In matters of curriculum development, the college held discussions on how to explore some new avenues of study suitable for the students of the college.
Teaching and Learning	The college encouraged the teachers to use ICT tools as much as possible in their classes.
Examination and Evaluation	The college encouraged the departments and teachers to adopt the other means of continuous evaluation, such as group discussion, random oral test etc.
Research and Development	The college tried to develop a research culture by encouraging the teachers to engage students in research related activities like surveys, field studies etc.
Library, ICT and Physical Infrastructure / Instrumentation	Attempts were made to procure more ICT related items in the college including the Library.
Human Resource Management	Teachers were encouraged to attend faculty development programmes such as refresher courses, orientation programmes etc.
Industry Interaction / Collaboration	No attempt could be made for industry interaction/collaboration during the last year.
Admission of Students	The admission of students was done through online method.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Bio metric punching machine was used for keeping the attendance of the staff.
Finance and Accounts	Monetary transactions were partially done through online method including students payments for admission and examination.
Student Admission and Support	Online method was adopted for students admission
Examination	Submission of forms, payment of fees, submission of marks to the university etc. are done through online method.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	Nill	Nill	Nill	Nill	Nill
<b>No file uploaded.</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	11/09/2019	24/09/2019	14
Orientation Programme	1	09/12/2019	30/12/2019	22
Refresher Course	1	10/11/2019	25/11/2019	16
Short Term Course	1	24/03/2020	31/03/2020	8
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Nill	Nill	<b>Students Welfare Scheme</b>

### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Barpeta Girls College conducts both internal and external audits almost**



regularly. The internal audits are done by appointing some person proficient in such type of works. Such a person is appointed by the Governing Body of the college. Particularly in the funds related to examinations, internal audits are done regularly by some persons appointed by the Centre Committee. External audits are done by the Department of Audit (Local Fund), Govt. of Assam as per their own schedule. It is usually the concerned department which decides the time of conducting such audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	Nil	Nil
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6.4.3 – Total corpus fund generated

00
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

Nil
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Wifi enabled campus 2. Acquiring of standard books for library 3. Collaboration with Barpeta Badminton Academy for development of sports facility.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Discussion on Academic Improvement	18/01/2020	18/01/2020	18/01/2020	18
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International Womens Day	08/03/2020	08/03/2020	45	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental consciousness was reflected in various plantation programmes as well as awareness programmes organized on various occasions such as International Environment Day etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation inside the college campus 2. Prohibition of single use plastic inside the college campus 3. Prohibition on littering inside the college campus 4. Regular cleanliness drives 5. Development of flower gardens

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

A. Special Library Support for the Poor and Needy Students Goal The goal of this best practice is to ensure that all the learners can get access to the books they need. Many of the students who come to study at Barpeta Girls' College are from a economically weak background, and therefore, it is not

possible for all of them to arrange all the books they need to study in the academic programme they pursue in the college. It is for this reason that Barpeta Girls' College has adopted the practice of giving the poor and needy students special support in respect of books. Context Books are the most essential parts of institutional education. Books are the storehouse of knowledge, and a learner can get access of the stored knowledge only by reading books. The teachers of an educational institution can only guide the students about how to pursue knowledge. But it is with the help of books that knowledge can be attained by learners. Though in the present age there are many technological devices that can give a learner easy access to knowledge, we still haven't come to a situation in which such technological methods can completely replace the books or knowledge can be gathered without going through books. In this respect, it is very important to note that there are many learners at Barpeta Girls' College, who cannot purchase all the books they require to study. They even cannot arrange all the textbooks that are prescribed in their syllabus, not to speak of the reference books which are helpful for them in pursuance of their study. Therefore, the unavailability of textbooks and reference books puts a great hindrance in their study. Barpeta Girls' College takes this point into consideration and decides to give the poor and needy students some special assistance from the central library. Practice

Barpeta Girls' College has a central library with a number of textbooks, reference books and regularly subscribed journals and periodicals. The central library lends all the bona fide students of the college textbooks and reference books according to its own rules. All the students who study in the college can borrow the required books from the central library. But at one time a student can borrow only a limited number of books, as per the rules of the library.

Under the practice of special support to the poor and needy students, the central library has started offering the poor and needy students special help in respect of books apart from its regular lending of books. In this practice, the students who have come from economically very weak families and who are unable to purchase books are identified, and they are provided with books that they require according to the syllabus. In an academic session, such students are given one time support of this kind, and unlike the books the students borrow at regular basis, the books given as special support can be kept by the students for the whole year till their examinations are over. Evidences of success This practice of special library support to the poor and needy students have undoubtedly given positive results. When the poor students are free from

the anxiety about how to manage their required books, they can properly concentrate on their study. The college has observed that many students, who couldn't probably have dropped out because of their inability caused by poverty to manage their books, have successfully completed their studies, and that too, with good results. The pass percentage of the college shows that this practice appeared to be quite helpful for some students. Problems encountered and resources required

Of course, adopting this practice by Barpeta Girls' College was not free from problems. The main problem that the college faced was the lack of fund for the college library. The college doesn't have sufficient fund that is required by the college library to purchase as many books as required to cater to the need of all the needy students. The college has to depend solely on the library fee that is collected from the students at the time of admission, and that fee is just a meager amount. Another problem is the insufficiency of staff in the library, which creates difficulty in going through the process of selecting the deserving students for this practice. B.

**Blood Donation Unit Goal** The college feels the need to inculcate a sense of social responsibility in the minds of the students so that they can be prepared for their future role as good citizen. With this idea in mind, the college constituted a 'blood donation unit' that includes both the students and teachers. The main goal of this unit is to donate blood to the needy patients when the unit is approached for this purpose. Context Inculcating a sense of

social responsibility in the minds of the students is an integral part of education. The main purpose of higher education is not simply giving knowledge of some subjects making the students learn about the social role they have to perform in future is also an important objective of higher education. The students should know that in a civilized society every citizen should be ready to help another citizen voluntarily. Blood donation is an important means by which one can show one's social responsibility to the utmost. In our society there are a large number of people who need blood because of suffering from various ailments. Sometimes, it also happens that many patients die because they cannot be given blood in time. The college is well aware that it can play a significant social role by providing blood to the needy patients and thus, saving their lives. Practice The blood donation unit of Barpeta Girls' College consists of both teachers and students. It is a voluntary organization and its membership is also voluntary, i.e. only those who are willing to donate blood to people who approach us for that are given membership of this organization. The management of this unit is done by two members of the teaching staff of the college. The blood groups of all the members of the unit are checked and then recorded. The management of the unit also maintains a record of the mobile phone numbers of all the members. When someone is in need of blood of any group for any patient, they contact the unit in the numbers made available for all. Then, the unit management contacts the members who are ready for donation of blood at that time. The record of the blood donation acts is also maintained.

Evidences of success Though in a limited way, the blood donation unit of Barpeta Girls' College has achieved some success. It is seen that many students now come forward voluntarily to be members of this unit, because they understand that blood donation is a humanitarian act, and with this act, they can offer great service to the society. It is also seen that already several members have donated blood to some needy patients, whose ailments demanded immediate blood transfusion. Problems encountered and resources required The main problem in pursuing this practice is the general misconception among people about blood donation. It is because of some misconceptions that even the highly educated people don't come forward to donate blood, not to speak of the young students. So, it is of utmost necessity that there are more and more awareness programmes about blood donations which can drive away the common misconceptions and fears in the minds of the students about blood donation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.barpetagirlscollege.in/upload/bestpractice/1658485704.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One important area of distinctiveness of Barpeta Girls College is opening up the scope for higher education for the girls of the disadvantaged families particularly of the rural areas surrounding it, -- disadvantaged socially and economically. In this area, the college has been able to achieve a lot. Though this college is situated in an urban area, it can reach out to the rural people living in the nearby villages, and a large number of students come from the rural background. The students of this college belong to various strata of the society which means that the college is able to reach out to the cross-section of the society. Most of the students belong to economically weaker sections of the society, and Barpeta Girls College provides them with the opportunity to get higher education without having to face much financial constraint. Girl students belonging to religious and linguistic minority find this college suitable for pursuing their dreams of higher education.

Provide the weblink of the institution

<http://www.barpetagirlscollege.in/>

### **8.Future Plans of Actions for Next Academic Year**

While making future plans for the next academic year, Barpeta Girls' College had to take into account that the Covid -19 pandemic almost stalled the normal functioning of all the academic institutions in the country. But still, the college could well understand that there was the need to prepare oneself for any situation in the coming days, and therefore, the college adopted several plans to carry out in the coming academic session. 1. The college felt that as the Covid-19 pandemic caused total lockdown in the country and it was certain when the educational institutions could start normal functioning, it was necessary to keep the option open for online mode of teaching as far as possible. Therefore, the college decided that in the coming year, significant emphasis would be given on online teaching. 2. The Covid-19 pandemic made people aware of the need of the basic awareness about health among people. At the same time, it was also felt by the college that it should be prepared to help the needy people, particularly the students belonging to the economically backward section of the society, with the basic requirements for health management. Therefore, the college made a plan for the next year to have a disaster management forum, which will help, not only the poor students, but also the people from the outside who are in dire need of such help, with medicines as well as materials required for maintenance of health and hygiene. Health awareness programmes with particular emphasis on the pandemic would also be taken up. 3. The college also plans to complete the construction of the digital classroom and digital library in the coming year. This year, construction of the digital classroom and digital library was started and a large part of the construction works has already been complete. So, this year, the college expects to bring the digital classroom and digital library into a complete shape.